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Texas Real Estate Commission

Education & Examinations Division

Qualifying Course Acceptance Application Checklist
Accredited College or University

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College/University Name: _____ Provider #: _____

Course Title: _____ Course #: _____

☐ 1. Accreditation Information:

   ☐ Select one type of course

   ☐ Subject to academic accreditation standards

      ☐ If **NO**, you will need to submit the Qualifying Course Application and fee

   ☐ Accreditation information

☐ 2. Course Information complete

☐ 3. Name of College or University

☐ 4. Contact information complete

☐ 5. Delivery method selected (only one)

   ☐ Distance Education courses include instructions for staff to access the course

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☐ 6. The following items are included:

   ☐ a) Timed Course Outline

      ☐ Devotes the time prescribed for each topic on the course approval form

      ☐ Full number of clock hours required for credit is reflected *(not including the final examination)*

   ☐ b) Textbook or other learning materials

   ☐ c) Statement that a final examination will be administered

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☐ Name and signature of contact person